



Angela D. Alsobrooks
County Executive

RCAD

Returning Citizens Affairs Division

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Reentry Supportive Services Grant

REQUEST FOR PROPOSALS

RFP No.: EPGRFP-007

ADDENDUM II

The following will serve as Addendum Number II to RFP No.: EPGRFP-007.

Q: Are the terms effective December 15, 2024 - January 2026 or December 15, 2024 - January 2025?

A: Per Addendum Number I to RFP No.: EPGRFP-007, the contract term is anticipated to be effective from **January 1, 2025** through **June 30, 2026** with the option to renew pending funding availability.

Q: Please advise if there is a word and/or text count maximum for each section required for RFP.

A: The project title field limit is 255 characters and the description field limit for each section is 64,000.

Q: Can the certificate of good standing be a screenshot, or do we have to order and pay for one?

A: Your Certificate of Good Standing submission or upload must be a digital copy of the actual certificate.

Q: Are letters of reference the same as letters of support?

A: The RFP requests between three to five references. You may include either letters of reference or just the contact information for these references, depending on what best supports your proposal.

Q: Do we need to have a physical office in Prince George's county or if we provide transportation to our office in Anne Arundel County, will that suffice?

A: You must have an operating office in Prince George's County.

Q: Is there a maximum number of pages for the proposal narrative?

A: While there is no specific page limit for the proposal narrative, please note that submissions are subject to a character limit within our online application portal. We recommend reviewing the portal requirements to ensure that your narrative aligns with the character constraints.

Q: A minimum of 3 - 5 references are requested; are the references just the contact information, or letters of reference?

A: The RFP requests between three to five references. You may include either letters of reference or just the contact information for these references, depending on what best supports your proposal.

Q: Is there a specific amount of liability coverage that is required to submit an application?

A: The RFP does not specify an insurance coverage amount for proposal submission. The required coverage will be detailed during contract negotiations, and awarded bidders must meet the outlined coverage requirements at that stage.

Q: The organization has been in operation for more than three years, functioning with a different organization name. While it was in operation for more than 20 years, it just gained its nonprofit incorporation status.

A: Since your organization has been operating for more than three years, even under a different name prior to gaining nonprofit status, you remain eligible to apply. Please include documentation that demonstrates your operational history along with proof of current nonprofit incorporation in Maryland.

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